

IN THE UNITED STATES BANKRUPTCY COURT  
FOR THE NORTHERN DISTRICT OF ILLINOIS  
EASTERN DIVISION

EOB MAR 24 2003

In re: ) Chapter 11  
)  
UAL CORPORATION, et al., ) Case No. 02-B-48191  
) (Jointly Administered)  
Debtors. )  
) Honorable Eugene R. Wedoff

**SECOND ORDER SUPPLEMENTING THE CASE MANAGEMENT PROCEDURES**

Upon the motion of the debtors and debtors in possession (collectively, the "Debtors") seeking a second order supplementing the Case Management Procedures (the "Motion")<sup>1</sup> for these Chapter 11 Cases; and it appearing that the relief requested is in the best interests of the Debtors' estates, their creditors and other parties in interest; and it appearing that this Court has jurisdiction over this matter pursuant to 28 U.S.C. §§ 157 and 1334; and it appearing that this matter is a core proceeding within the meaning of 28 U.S.C. § 157(a); and it appearing that venue is proper in this District pursuant to 28 U.S.C. §§ 1408 and 1409; and it appearing that proper and adequate notice has been given under the circumstances and that no other or further notice is necessary; and after due deliberation and sufficient cause appearing therefor; it is hereby ORDERED THAT:

1. The Motion is granted.
2. The Second Amended Case Management Procedures contained in Exhibit A attached hereto are hereby approved and shall govern all applicable aspects of these Chapter 11 Cases.
3. The Bankruptcy Code, the Bankruptcy Rules, the Local Bankruptcy Rules, as amended from time to time and as supplemented by any applicable General Orders entered in

<sup>1</sup> Capitalized terms not defined herein are as defined in the Motion.

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this District, shall apply to these Chapter 11 Cases, except to the extent that they conflict with the Second Amended Case Management Procedures set forth in Exhibit A attached hereto.

4. This Court shall retain jurisdiction to hear and determine all matters arising from or relating to the implementation of this Order.

5. Notwithstanding the possible applicability of Bankruptcy Rules 6004(g), 7062, 9014, or otherwise, the terms and conditions of this Order shall be immediately effective and enforceable upon its entry.

6. All time periods set forth in this Order shall be calculated in accordance with Bankruptcy Rule 9006(a).

Dated: Chicago, Illinois  
\_\_\_\_\_, 2003

  
United States Bankruptcy Judge

24 MAR 2003

**Exhibit A**

**Second Amended Case Management Procedures**



these Chapter 11 Cases, Merrill Corporation, attn: Allison Clark, 250 South Wacker Drive, 4th Floor, Chicago, Illinois 60606, telephone (312) 930-2123, facsimile (312) 454-8564 (the “Debtors’ Private Copy Service”); or (d) contacting the Debtors’ undersigned counsel.

You may obtain a copy of each of the documents filed with the Court in these Chapter 11 Cases (a) by accessing the Court’s website at <http://www.ilnb.uscourts.gov> or (b) contacting Merrill Corporation, the Debtors’ Private Copy Service, as described more fully in Section D herein.

The Federal Rules of Bankruptcy Procedure (the “Bankruptcy Rules”), the Bankruptcy Rules for the United States District Court, and the United States Bankruptcy Court for the Northern District of Illinois, as amended from time to time and as supplemented by any applicable General Orders entered in this District (the “Local Bankruptcy Rules”), shall govern all matters in these Chapter 11 Cases, except to the extent such rules conflict with or are inconsistent with the procedures set forth herein.

Terms not defined herein shall be as defined in the Bankruptcy Code, the Bankruptcy Rules, and the Local Bankruptcy Rules.

#### **A. Omnibus Hearings**

1. **All Matters to Be Heard** - The following will be considered and/or heard only at periodic monthly omnibus hearings scheduled in advance by the Court (the “Omnibus Hearings”), unless the Court orders otherwise: all motions, pleadings, applications, and other requests for relief, all objections and responses, and replies thereto, and all other matters. All motions, pleadings, requests for relief, or other matters that purport to set a hearing on a date and/or time at which no Omnibus Hearing is set shall automatically and without court order be scheduled to be heard at the next Omnibus Hearing that is at least fourteen (14) days after the date that the Debtors’ counsel actually received such motion, pleading, request for relief, or other materials. The Debtors shall send a copy of these First Amended Case Management Procedures within three (3) business days of receipt to any party who has filed such motion, pleading, request for relief, or other material.
2. **Emergency Hearings** - Notwithstanding any procedure herein, nothing herein shall restrict an entity from requesting an emergency hearing pursuant to the Local Bankruptcy Rules.

3. **Omnibus Hearings** - The Court has set the following dates and times as the Omnibus Hearings:
  - a. 1:30 p.m. on the 30th of December, 2002
  - b. 9:30 a.m. on the 15th day of January, 2003
4. **Future Hearings** - At or before the last Omnibus Hearing scheduled in Section A.3 above, the Debtors shall request that additional Omnibus Hearings be scheduled. All future Omnibus Hearings scheduled by the Court shall be posted on the Debtors' Private Website at <http://www.pd-ual.com>. Entities may contact Poorman-Douglas Corporation at (503) 277-7999 or (877) 752-5527 or the Clerk of the Court at (312) 435-5694 for information concerning future Omnibus Hearings that have been scheduled by the Court.

**B. Requests for Service by E-mail and Facsimile**

1. **2002 Notice Request** - Notwithstanding Local Bankruptcy Rule 422, a request for service of papers pursuant to Federal Rule of Bankruptcy Procedures 2002 (each, a "2002 Notice Request") filed with the Court shall be deemed proper if and only if it: (a) provides an address at which documents filed with the Court by the Debtors may be served by e-mail by the Debtors (subject to Section B.3 below); (b) provides an address at which all documents filed with the Court and served by all entities may be served by (i) U.S. mail, (ii) hand delivery, (iii) overnight delivery and (iv) facsimile; (c) provides the telephone number of each entity; and (d) specifies the entity's local counsel and the counsel, if any, primarily responsible for matters before the Court but not having an office within this District. A 2002 Notice Request need not be in the form of a motion accompanied by a draft order, nor must the 2002 Notice Request allege facts justifying the added expense to parties that is caused by expanding the notice list.
2. **Filing Requests for Documents Requires E-mail Address** - All 2002 Notice Requests, whether already filed or filed in the future, shall automatically be deemed improper and of no effect, unless such 2002 Notice Requests comply with the procedures set forth herein (including without limitation the requirement that all 2002 Notice Requests must include an available e-mail address to receive notice (subject to Section B.3 below)).
3. **Certification Opting Out of E-mail Service** - Any individual or entity filing a 2002 Notice Request who does not maintain (and cannot practicably obtain) an e-mail address and thereafter cannot receive service by e-mail must include in the 2002 Notice Request a certification to that effect (the "Certification"). The Certification shall include a statement certifying that the individual or entity (a) does not maintain an e-mail address and (b) cannot practicably obtain an e-mail address at which the individual or entity could receive service by e-mail.
4. **2002 Notice List** - The Official Notice and Claims Agent shall be responsible for maintaining an updated list of those who have submitted a 2002 Notice Request (the "2002 List"). It is the responsibility of each entity submitting a 2002 Notice Request to file an updated 2002 Notice Request as necessary to reflect changes of e-mail address, contact person or otherwise.

**C. Filing and Notice Procedures**

1. **Procedures Established for All Court Filings** - All documents filed in these Chapter 11 Cases, including but not limited to all notices, motions, applications and other requests for relief, all briefs, memoranda, affidavits, declarations, and other documents filed in support of such papers seeking relief (collectively, the "Requests for Relief") and all objections and responses to such Requests for Relief (collectively, the "Objections," and together with the Requests for Relief and all other filed documents, the "Court Filings") shall be filed with the Court or other applicable court and served in accordance with the Notice Procedures set forth herein; provided, however, that the Notice Procedures set forth herein shall not apply to Court Filings listed in Section C.6 below.
  
2. **Definition of Entities Entitled to Service** - All Court Filings shall be served on the Core Group, the 2002 List, and the Affected Entities (each as defined herein), according to the Notice Procedures described herein. A Court Filing is deemed not to have been properly served until served on all of the parties on the Core Group, including the Debtors' Private Copy Service and the Official Notice and Claims Agent (each as described herein).
  - a. **Core Group** - The following entities shall comprise the core group of entities in these Chapter 11 Cases (collectively, the "Core Group"): (i) the Debtors; (ii) the Debtors' counsel; (iii) the Office of the United States Trustee; (iv) counsel to any official committee(s) appointed in these Chapter 11 Cases (the "Committee(s)"); (v) counsel to the Debtors' debtor in possession lenders(s); (vi) Poorman-Douglas, the official notice and claims agent in these Chapter 11 Cases (the "Official Notice and Claims Agent"); and (vii) the Debtors' Private Copy Service at the addresses below:

Debtors: United Air Lines, Inc. WHQLD 1200 East Algonquin Road Elk Grove Village, Illinois 60007 Attn: John Lakosil Phone: (847) 700-4462 Facsimile: (847) 700-4683	Counsel to Debtors and Debtors in Possession: Kirkland & Ellis 200 East Randolph Street Chicago, Illinois 60601 Attn: James H.M. Sprayregen, P.C. Marc Kieselstein David R. Seligman Steven Kotarba Phone: (312) 861-2000 Facsimile: (312) 861-2200
Office of the United States Trustee: 227 West Monroe Street, Suite 3350 Chicago, Illinois 60606 Attn: Stephen Wolfe Phone: (312) 886-5785 Facsimile: (312) 886-5794	Counsel to the Debtors' debtor in possession lender (Bank One): Latham & Watkins 233 South Wacker Drive, Suite 5800 Chicago, Illinois 60606 Attn: David Heller Timothy Barnes Phone: (312) 876-7700 Facsimile: (312) 993-9767
Counsel to the Debtors' debtor in possession lender (CIT Group): Schulte, Roth & Zabel	Counsel to the Debtors' debtor in possession lender (Citibank and JP Morgan): Morgan, Lewis & Bockius, LLP

<p>919 Third Avenue  New York, New York 10022  Attn: Robert J. Mrofka  Phone: (212) 756-2000  Facsimile: (212) 593-5955</p>	<p>101 Park Avenue  New York, New York 10178  Attn: Richard S. Toder  Jay Teitelbaum  Phone: (212) 309-6000  Facsimile: (212) 309-6001</p>
<p>Counsel to the Debtors' debtor in possession  lender (Citibank and JP Morgan):  Kaye Scholer, LLP  3 First National Plaza, Suite 4100  70 West Madison Street  Chicago, Illinois 60602  Attn: Michael B. Solow  Phone: (312) 583-2300  Facsimile: (312) 583-2360</p>	<p>Debtors' Private Copy Service:  Merrill Corporation  250 South Wacker Drive, 4th Floor  Chicago, Illinois 60606  Attn: Allison Clark  Phone: (312) 930-2123  Facsimile: (312) 454-8564</p>
<p>Official Notice and Claims Agent:  Poorman-Douglas Corporation  10300 SW Allen Boulevard  Beaverton, Oregon 97005  Attn: Rhonda G. McNally  Phone: (503) 277-7999  Facsimile: (503) 350-5230</p>	
<p>Counsel to Creditors' Committee:  Sonnenschein, Nath &amp; Rosenthal  8000 Scars Tower  233 South Wacker Drive  Chicago, Illinois 60604  Attn: Fruman Jacobson  Robert E. Richards  Phone: (312) 876-8123  Facsimile: (312) 876-7934</p>	<p>Counsel to Creditors' Committee:  Sonnenschein, Nath &amp; Rosenthal  1221 Avenue of the Americas  24<sup>th</sup> Floor  New York, New York 10020  Attn: Carole Neville  Phone: (212) 768-6889  Facsimile: (212) 768-6800</p>

- b. **2002 List** - This group shall be comprised of all entities who have filed a request for service of filings pursuant to Bankruptcy Rule 2002. An updated 2002 List can be viewed and retrieved by: (i) accessing the Debtors' Private Website at <http://www.pd-ual.com>; (ii) contacting the Official Notice and Claims Agent, Poorman-Douglas, UAL Bankruptcy Processing Center, P.O. Box 4390, Portland, Oregon 97208-4390, telephone (503) 277-7999, facsimile (503) 350-5230; or (iii) contacting the Debtors' undersigned counsel.
- c. **Affected Entity** - This group shall be comprised of all entities with a particularized interest in the subject matter of the particular Court Filing (each, an "Affected Entity").
3. **Notice and Service of Filings for Relief, Objections thereto, Replies thereto and Orders**
- a. **Notice of Filing for Relief** - Any entity filing a Request for Relief shall file and serve a notice of such Request for Relief that complies with the procedures set forth herein.
- b. **Contents of Notice of Request for Relief** - Each notice of Request for Relief shall conspicuously state: (i) the title of the Request for Relief;

(ii) the time and date of any deadline to object thereto (which deadline shall be in accordance with Section 3.b.(1)(a) below), (iii) the Omnibus Hearing (or other hearing as ordered by the Court) for which the Request for Relief (the "Applicable Hearing") is set to be considered by the Court; and (iv) a statement that the relief requested in the Request for Relief may be granted by the Court without a hearing if no Response thereto is timely filed and served in accordance with these Case Management Procedures, if applicable.

**(1) Deadline for Objections**

- (a) The deadline to file Objections to Requests for Relief (the "Objection Deadline") shall be (i) at least seven (7) calendar days after the filing and serving of the Request for Relief and no later than the seventh (7th) calendar day before the Applicable Hearing; provided, however, that if the Request for Relief is served by U.S. Mail, the Objection Deadline shall be at least ten (10) calendar days after the filing and serving of such Request for Relief and no later than the seventh (7th) calendar day before the Applicable Hearing, or (ii) otherwise as ordered by the Court.
- (b) The Objection Deadline may be extended with the consent of the entity filing the Request for Relief to a date that is no later than three (3) days before the Applicable Hearing.

**(2) Setting the Applicable Hearing** - Notwithstanding Local Bankruptcy Rules 402.B and 402.E.(1), and except as otherwise provided in the Bankruptcy Code and Bankruptcy Rules, the relief requested in a Request for Relief shall not be considered by the Court unless the Request for Relief is filed and served in accordance with the Case Management Procedures at least fourteen (14) calendar days prior to the Applicable Hearing, unless otherwise ordered by the Court; provided, however, that if the Request for Relief is served by U.S. mail, the Request for Relief shall not be considered by the Court unless the Request for Relief is filed and served in accordance with the Case Management Procedures at least seventeen (17) calendar days prior to the applicable hearing, unless otherwise ordered by the Court.

**c. Manner of Service**

- (1) Service by All Entities** - All entities are authorized to serve Court Filings by U.S. mail, hand or overnight delivery, or facsimile.
  - (a) **Service by All Entities to Core Group** - All entities shall serve all Requests for Relief on the Core Group by hand or overnight delivery or facsimile.
  - (b) **Service by All Entities to 2002 List and Affected Entities** - All entities shall serve all Requests for Relief on

the 2002 List and Affected Entities (a) by U.S. mail, facsimile, hand or overnight delivery, or by e-mail (subject to Section C.3.c.(2)(d) below) if the Request for Relief is filed and served at least seventeen (17) days prior to the Applicable Hearing Date or (b) by facsimile, hand or overnight delivery, or by e-mail (subject to Section C.3.c.(2)(d) below) if the Request for Relief is filed and served at least fourteen (14) days prior to the Applicable Hearing Date.

(2) **Service by E-mail**

- (a) Only the Debtors and the E-mail Serving Parties (as defined herein) are authorized to serve documents by e-mail; provided, however, that the Debtors and the E-mail Serving Parties shall serve the Core Group by hand or overnight delivery, or facsimile, as appropriate.
  - (b) All documents served by e-mail shall include access to an attached computer file containing the entire document, including the proposed form(s) of order and any exhibits, attachments or other materials in “.pdf” format, readable by Adobe Acrobat or other equivalent document reader program commonly available without cost. E-mail service shall also include a copy of the current 2002 List.
  - (c) **E-mail Serving Parties** - An entity who has filed a 2002 Notice Request and has not opted out of e-mail service (pursuant to Section B.3) may request, in writing, for authorization from the Debtors for such party to serve Court Filings by e-mail; provided, however, that if the Debtors do not consent, in writing, to such party serving by e-mail or if the Debtors do not respond within ten (10) days of such request, such party may petition the Court for authorization. No entity may serve Court Filings by e-mail before such entity receives authority from the Court or the Debtors’ consent to serve by e-mail. Any entity who purports to serve a Court Filing by e-mail before such entity receives authority from the Court or the Debtors’ consent to serve by e-mail shall be deemed not to have served such Court Filing.
  - (d) The Debtors and parties authorized to serve by e-mail pursuant to Section C.3.c.(2)(c) (collectively, the “E-mail Serving Parties”) are authorized to serve all Court Filings by e-mail (subject to Section C.3.c.(1)(a)).
- d. **Service of Requests for Relief** - Except as described below or as authorized by the Court, all Requests for Relief shall be served upon the Core Group, the 2002 List and each Affected Entity.

- (1) **Service of Requests for Relief for Which Particular Notices are Required by Bankruptcy Rules 2002(a)(3), 4001, 6004, 6006, 6007 or 9019** - All Court Filings for which particular notices are required by Bankruptcy Rules 2002(a)(2), 2002(a)(3), 4001, 6004, 6006, 6007 or 9019, shall be served on those entities on the Core Group, the 2002 List and each Affected Entity, except as modified herein and unless otherwise authorized by the Court.
  - (2) **Service of Requests for Relief Pursuant to 11 U.S.C. § 363(b)** - Notwithstanding Bankruptcy Rule 2002(a)(2), Requests for Relief related to the use, sale, lease or abandonment of property other than in the ordinary course of business shall be served only on those entities on the Core Group, the 2002 List and each entity asserting an interest in such property; provided, however, that if the Request for Relief relates to the sale of substantially all of the Debtors' assets, the movant shall seek authority to limit notice from that which the Bankruptcy Code, the Bankruptcy Rules and the Local Bankruptcy Rules require.
  - (3) **Service of Other Filings for Relief Described in Bankruptcy Rule 2002** - Except as set forth herein or as otherwise authorized by the Court, notice of contested matters and adversary proceedings described in Bankruptcy Rule 2002 shall be served in accordance thereof.
- e. **Service of Objections** - By the applicable Objection Deadline, all Objections shall be filed with the Court and served upon the entity filing the Request for Relief, those entities on the Core Group, the 2002 List and each Affected Entity, with such Affected Entities to be determined based on the particular Court Filing being served; provided, however, that if service of an Objection is by U.S. Mail then such Objection shall be served no later than three (3) days prior to the applicable Objection Deadline; provided further, however, that if the Objection Deadline is less than the date that is seven (7) days before the Applicable Hearing, Objections shall only be served by facsimile, hand delivery or overnight mail, or for Objections that are served by E-mail Serving Parties, e-mail.
  - f. **Service of Replies** - If a Court Filing is a reply (a "Reply") to an Objection, such Reply shall be filed with the Court and served by hand or overnight delivery, facsimile, or e-mail (if served by an E-mail Serving Party) on the Core Group and each Affected Entity prior to 12:00 p.m. (prevailing Central Time) on the day that is at least two days prior to the Applicable Hearing.
  - g. **Service of Orders** - Notwithstanding Local Bankruptcy Rule 402.S, entities drafting orders that are entered by the Court are not required to serve copies of such order upon receipt thereof.
  - h. **Granting the Request for Relief Without a Hearing**

- (1) Provided that the notice filed with a Request for Relief includes a statement that the Request for Relief may be granted and an order entered without a hearing unless a timely objection is made, after the Objection Deadline has passed and no Objection has been filed or served in accordance with the procedures set forth herein, counsel to the entity who has filed the Request for Relief may file a certification indicating that no Objection has been filed or served on the entity who has filed the Request for Relief (the "Certificate of No Objection").
- (2) By filing a Certificate of No Objection, counsel for the movant will be representing to the Court that the movant is unaware of any objection to the Request for Relief and that counsel has reviewed the Court's docket and no Objection appears thereon.
- (3) Upon receipt of the Certificate of No Objection, the Court may grant the Request for Relief without further pleading, hearing or request, and, once an order granting such Request for Relief is entered, no further hearing on the Request for Relief shall be held.
- (4) After a Certificate of No Objection has been filed, the Request for Relief may be heard at the next Omnibus Hearing if the Court does not grant the Request for Relief before such Omnibus Hearing.

i. **Certificates of Service**

- (1) Notwithstanding Local Bankruptcy Rule 402.E, certificates of service of all Court Filings, including a complete list of recipients to whom such Court Filing has been served ("Service List"), shall be filed with the Court; provided, however, that parties shall not be required to include the Service List when serving the certificate of service to such recipients.
- (2) Notwithstanding Local Bankruptcy Rule 402.E, the Debtors shall file a certificate of service as soon as practicable, but, in all events, prior to the Applicable Hearing.

4. **Requests for Relief to Modify the Automatic Stay under Section 362** – Unless the Court orders otherwise, (a) if a motion filed to lift the automatic stay of Section 362 of the Bankruptcy Code (the "Lift Stay Motion") is filed more than fourteen (14) days before the next Omnibus Hearing, the date of "request" to modify the stay with respect to such Lift Stay Motion shall be the next Omnibus Hearing and (b) if a Lift Stay Motion is filed fourteen (14) or fewer days before the next Omnibus Hearing, the date of "request" to modify the stay with respect to such Lift Stay Motion shall be the Omnibus Hearing following the next Omnibus Hearing.

5. **Serving Adversary Pleadings** - All pleadings and other Court Filings in any adversary proceeding commenced in these Chapter 11 Cases shall be served upon the Core Group, each Affected Entity, and any entities required to be served under any applicable Bankruptcy Rule or Local Bankruptcy Rule.

6. **Filings for Relief Not Affected by these Notice Procedures** - Unless otherwise ordered by the Court, the Case Management Procedures specifically described herein shall not supercede the requirements for notice of the matters or proceedings described in the following Bankruptcy Rules:
  - a. Bankruptcy Rule 2002(a)(1);
  - b. Bankruptcy Rule 2002(a)(3);
  - c. Bankruptcy Rule 2002(a)(4);
  - d. Bankruptcy Rule 2002(a)(5);
  - e. Bankruptcy Rule 2002(b)(1);
  - f. Bankruptcy Rule 2002(b)(2);
  - g. Bankruptcy Rule 2002(d);
  - h. Bankruptcy Rule 2002(f)(1);
  - i. Bankruptcy Rule 2002(f)(2);
  - j. Bankruptcy Rule 2002(f)(3);
  - k. Bankruptcy Rule 2002(f)(6);
  - l. Bankruptcy Rule 2002(f)(7); and
  - m. Bankruptcy Rule 2002(f)(8).
7. **Right to Request Special Notice Procedures** - Nothing herein shall prejudice:
  - (a) the right of any entity to move the Court to further limit or expand notice of contested matters and adversary proceedings upon a showing of good cause, including without limitation the right to file a motion seeking emergency ex parte relief or relief upon shortened notice; or
  - (b) the right of any entity to request an enlargement or reduction of any time period under Bankruptcy Rules 9006(b) or 9006(c).

**D. Debtors' Private Copy Service**

1. **Service of Court Filings on the Debtors' Private Copy Service** - All entities who file a Court Filing must serve the entire Court Filing upon Merrill Corporation, Attn: Allison Clark, 250 South Wacker Drive, 4th Floor, Chicago, Illinois 60606, telephone (312) 930-2123, facsimile (312) 454-8564 as the Debtors' Private Copy Service and as one of the members of the Core Group, on the day any such Court Filing is filed with the Court.
2. **Retrieving Court Filings from the Debtors' Private Copy Service**
  - a. The Debtors' Private Copy Service shall maintain (or have access to) a complete set of all Court Filings and other documents filed in these Chapter 11 Cases.
  - b. The Debtors' Private Copy Service shall monitor the docket in these Chapter 11 Cases and coordinate with Debtors' counsel to ensure that it

has copies of all Court Filings and other documents filed in the Debtors' Chapter 11 Cases.

- c. Upon request of any entity, the Debtors' Private Copy Service shall provide such entity with a copy of any designated document at a cost to be paid by the entity requesting it at the prevailing fee being charged by the Debtors' Private Copy Service.

3. **Court's Website Contains Court Filings** - All Court Filings are available at the Court's official website at <http://www.ilnb.uscourts.gov>.

#### **E. Computation of Time**

1. Except as otherwise set forth in these Case Management Procedures, Bankruptcy Rule 2006 shall apply to all contested matters and adversary proceedings in these Chapter 11 Cases.

#### **F. Hearings**

1. **Agenda Letters** - No later than forty-eight (48) hours before each Omnibus Hearing and as soon as practicable for all other hearings, the Debtors shall file with the Court a letter setting forth each matter to be heard at such hearing and the order in which such matters will be heard (the "Agenda Letter"). The Debtors shall serve the Agenda Letter on the Core Group, the 2002 List and each entity who has filed and served a Court Filing in accordance with the procedures set forth herein.

- a. **Matters Included on Agenda Letter** - The Agenda Letter shall include (i) only those Court Filings that have been filed and served in accordance with the procedures set forth herein and (ii) requests for an emergency hearing that are received by the Debtors in such time as it is practicable for the Debtors to include such matters on the Agenda Letter.

- b. **Court Filings Not Included on Agenda Letter** - Any Court Filing that is not included on the Agenda Letter shall not be considered by the Court; provided, however, that the Court shall determine if it will consider a request for an emergency hearing.

#### **G. Automatic Extension of Certain Periods**

1. If a Request for Relief to extend the time to take any action is filed prior to expiration of the period prescribed by the Bankruptcy Code, the Bankruptcy Rules, the Local Bankruptcy Rules or an order of the Court, the time to so act shall automatically be extended until the Court considers and rules upon the Request for Relief, without the necessity for the entry of an "interim" order extending such period until such time as the Court can consider and rule upon such Request for Relief.

#### **H. Telephonic Appearances**

1. Parties in interest shall be authorized to participate at, or listen in on, Omnibus Hearings and such other hearings to be determined by the Court by telephone (a "Telephonic Appearance"). A copy of the instructions for parties who wish to

make a Telephonic Appearance is attached hereto and can be retrieved by: (a) accessing the Court's website at <http://www.ilnb.uscourts.gov/chapter11/0248191.htm>; (b) accessing the Debtors' private website at <http://www.pd-ual.com>; or (c) contacting Merrill Corporation, attn: Allison Clark, 250 South Wacker Drive, 4th Floor, Chicago, Illinois 60606, telephone (312) 930-2123, facsimile (312) 454-8564.